

REQUEST FOR PROPOSAL

U. S. Department of Energy Idaho Operations Office Education and Research Transfer Program

Background: Improvement in math, science, engineering and technology is an integral part of the Department of Energy mission. In support of this effort, DOE-ID and INL Property Disposal Office will make equipment no longer needed at the Idaho National Laboratory (INL) available to schools. Personal computers, servers, printers, and plotters, as well as noncomputer technology and equipment are available. The Idaho State Department of Education (ISDE) is the point of contact for applications from schools to receive the equipment. To accomplish effective distribution of the computer equipment, selection criteria has been identified and the following proposal format was developed. **Complete and submit a proposal following the outline below.**

Purpose: *Since the identified purpose of the U.S. Department of Energy Idaho Operations Office Education and Research Transfer Program is to enhance math, science, engineering, and technology education, it is necessary to emphasize utilization of equipment in these areas throughout the proposal.*

Proposal:

1. Describe planned use of the computer equipment. Be specific and be sure to include how the equipment will fulfill the stated purpose to **enhance math, science, engineering, and technology education.**
2. Specify number and type of equipment requested. Indicate how this equipment will meet the need described in #1.
3. Describe readiness to utilize equipment
 - a. School administration, faculty and community support
 - b. Space, power and wiring availability
 - c. Technical capability for usage and support of equipment
 - d. Additional training required to utilize equipment, if any
4. Describe long-range impact of equipment
 - a. Community involvement
 - b. Leverage potential and/or additional support
 - c. Willingness to replicate and disseminate information and serve as a model for other schools
5. Discuss impact on areas of specific local, state, and national interests, including minority and low socio-economic access.
6. Include the following:
 - a. Name, address, telephone and fax number, and e-mail address of the school district contact person responsible for the grant
 - b. Name and address and school district number of the school(s) where the equipment will be used
 - c. Superintendent's signature
7. The proposal should be concise and specific, and should not exceed three pages.

The selected schools will be responsible for transporting the equipment from the INL to their facilities, installation, maintenance, and providing all software, materials and supplies needed for computer use.

An agreement to this effect, a Memorandum of Understanding, will be established between the DOE-Idaho and the Idaho State Department of Education.

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